

## BCOA REGIONAL DESIGNATED SPECIALTY PROCEDURE

**PURPOSE:** To provide direction to a BCOA affiliate club or a group of BCOA members in good standing who wants to hold a BCOA Regional Designated Specialty in conjunction with an AKC all-breed sanctioned show. *[Ballot 2014-33]*

**AUTHORITY:** BCOA Officers and Board of Directors

### PROCESS:

1) One (1) Regional Designated Specialty may be held in conjunction with an AKC all-breed sanctioned show per region, per year. *[Ballot 2015-42]*

#### a) REGIONS:

**REGION 1 - NORTHEAST:** CT, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VT

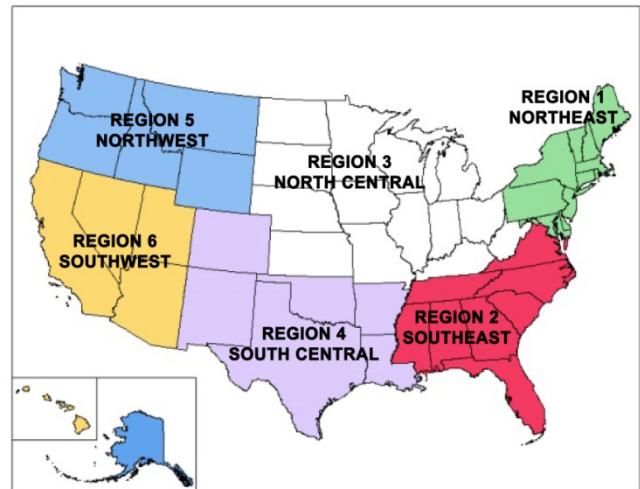
**REGION 2 - SOUTHEAST:** AL, FL, GA, MS, NC, SC, TN, VA

**REGION 3 - NORTH CENTRAL:** IA, IL, IN, KY, KS, MI, MN, MO, ND, NE, OH, SD, WI, WV

**REGION 4 - SOUTH CENTRAL:** AR, CO, LA, NM, OK, TX

**REGION 5 - NORTHWEST:** AK, ID, MT, OR, WA, WY

**REGION 6 - SOUTHWEST:** AZ, CA, HI, NV, UT



b) If additional Regional Designated Specialty events are requested in a region, the BCOA Board must approve each additional Regional Specialty.

2) BCOA Affiliate Clubs or five (5) BCOA members in good standing may host BCOA Regional Designated Specialties. These two categories, for simplification, will be referred to as “Specialty Group.”

3) **DESIGNATED SPECIALTY:** The Specialty Group designates the regular breed judging at a Host all-breed show as its specialty.

- i) The specialty does not require a separate contract with the Host all-breed club’s Superintendent.
- ii) Sweepstakes and special attractions may be offered.
- iii) The Host all-breed show premium list includes the information about the designated specialty. Entries are taken by the Host all-breed club’s Superintendent. Ribbons have the Host all-breed club name imprinted.
- iv) The judge for basenjis is the same judge already assigned on the panel for the Host all-breed show.

#### 4) STEPS FOR APPROVAL TO HOLD A REGIONAL DESIGNATED SPECIALTY:

a) Written permission must be obtained from the Host (all-breed kennel club) and submitted to AKC. The Host all-breed club may send this letter directly to AKC.

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- b) A Regional Designated Specialty Application Form must be completed and submitted to the BCOA Events Coordinator/Liaison. The form is available from the Events Coordinator/Liaison or may be downloaded at the BCOA website in the Members section.
  - c) The BCOA Events Coordinator/Liaison reviews the Regional Designated Specialty application to verify that no date conflicts exist and that the application is complete. The BCOA Events Coordinator/Liaison forwards the application to the BCOA Secretary.
  - d) The BCOA Secretary sends a BCOA Letter of Approval to the AKC Events Department for the host club/group to hold the designated specialty.
  - e) The Specialty Group must complete the AKC® APPLICATION FOR SHOW OR TRIAL form that can be downloaded from the AKC website ([www.akc.org](http://www.akc.org)). On the application, check the type of specialty that will be offered.
    - i) The application for the designated specialty must be submitted to AKC no later than eighteen (18) weeks prior to the closing date of the all-breed show. Therefore, the host club/group must allow extra time for the BCOA steps to be completed.
    - ii) The application is made out in the name of the Basenji Club of America, Inc.
    - iii) Check the box on the AKC application "Designated Specialty."
    - iv) Send the completed specialty application to the BCOA Secretary for further processing.
    - v) The BCOA Secretary requests a check from the BCOA Treasurer, payable to AKC, to cover the designated specialty application fee.
    - vi) The BCOA Secretary sends the AKC show application and the check for the application fee to AKC Events. Applications are due at AKC no later than eighteen (18) weeks prior to the closing date specified on the AKC show application.
- 5) **PRIZES:** BCOA Medallions will be offered as prizes for basenjis in the following manner:  
The Events Coordinator/Liaison for BCOA will supply bronze Medallions for a BCOA Regional Designated Specialty that is held in conjunction with an AKC ALL BREED SHOW that is sponsored by a Specialty Group, provided that the event has been approved by AKC.

Additional prizes and rosettes may be offered by the Specialty Group.

**BCOA MEDALLIONS :**

**CONFORMATION:** NOTE: Best of Winners NONE

- Best of Breed
- Best of Opposite Sex
- Winners Dog
- Winners Bitch
- Select Dog
- Select Bitch
- Best Veteran dog (If offered by Kennel Club)
- Best Veteran Bitch (If offered by Kennel Club)
- Best Bred-By Exhibitor Basenji (If offered by Kennel Club)
- Best Basenji Brace (If class offered by Kennel Club)
- Best Basenji Puppy (If class offered by Kennel Club)

**SWEEPSTAKES** (If offered)

- Best Puppy in Sweepstakes
- Best Veteran In Sweepstakes

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ALL unclaimed BCOA medallions will be returned to the Events Coordinator/Liaison.

- 6) **PREMIUM LIST INFORMATION.** The Specialty Group will supply the Host all-breed Club with all the required information for the specialty that includes
- a) The names of the BCOA Club officers/directors and the show committee.
  - b) Classes offered and any class requirements i.e. ages and color divisions for Open classes.
  - c) A list of special prizes such as Awards of Merit, Best Bred-By Exhibitor, Best Puppy, Best Veteran, etc. if offered.
  - d) Ribbons will be imprinted with the name of the Host all-breed club.
  - e) A complete prize list and sweepstakes money percentage distribution.
  - f) The names of any trophy donors and/or class donors.
  - g) Any special attractions i.e. African Stock Exhibition that may be offered.
  - h) Fundraising event i.e. raffle, drawing, etc.
  - i) An image of the BCOA logo.
  - j) The Host all-breed club will set the deadline for when all this material is needed. As a rule of practice, this deadline is usually sixteen (16) weeks before the closing date of the show.
  - k) The Host club will send a draft of the premium list to the designated point of contact for the Specialty Group for proof reading.

**7) DAY OF EVENT:**

- a) It is the responsibility of the Specialty Group to make sure all trophies and BCOA medallions supplied by the Group are clearly labeled and present at ringside.
- b) The Point of Contact for the Specialty Group must be present.
- c) Unless other arrangements have been made, the Host all-breed club will provide a ring steward.

**REFERENCE DOCUMENTS:**

Ballot 2014-33 Approved BCOA Regional Specialty  
Ballot 2015-42 Regional Specialty Procedure Revisions  
BCOA Regional Designated Specialty Application Form

**REVISION HISTORY**

<b>DATE ORIGINATED</b>	<b>REV. LETTER</b>	<b>BALLOT #</b>	<b>NAME</b>
03-21-2018	NEW	2018-07	WKP-Documents Chair