

**MINUTES OF THE 2006 ANNUAL MEETING
OF THE BOARD OF DIRECTORS' OF THE BASENJI CLUB OF AMERICA, INC.**

The Board of Directors of the Basenji Club of America, Inc. met on September 20, 2006, in the Crowne Plaza Hotel, Warwick, RI. President Sally Wuornos called the meeting to order at 7:17 p.m.

Present were: Lisa Corell Auerbach; Damara Bolté; Anne Graves, Secretary; Margaret Greenlee, Caryn Jones; Laura Mae Hesse, Treasurer; Wanda Pooley; Andrew Sawler; Carol Webb. Karla Schreiber, Vice-President participated via speaker phone from her home in Illinois. Jon Curby, AKC Delegate, was present.

BALLOT 2006 – 29

Greenlee moved, Webb seconded,

that the reading of the minutes of the 2005 meeting be suspended.

Motion carried.

BALLOT 2006 – 30

Treasurer Hesse gave her report (to be published in the *Bulletin*); Bolté moved, Pooley seconded, that the report be accepted for audit as presented.

Motion carried.

COMMITTEE REPORTS

The Archives Committee had sent the following report for the Board's consideration:

08/25/06

To: Basenji Club of America Officers and Board of Directors

From: BCOA Archives Committee

Re: Recommendations of BCOA Archives Committee for Permanent Storage of BCOA Archives

After thoughtful consideration of both the American Kennel Club's proposal to begin housing member club archives and Oklahoma State University's proposal to house the BCOA archives, the unanimous decision of the BCOA Archives Committee is Oklahoma State University. While the AKC is a prestigious organization devoted to the purebred dog, its primary mission is not archival preservation. The committee feels that a neutral third party institution of higher education which does have as one of its primary missions the preservation and protection of archival materials is without question the best solution to the BCOA's search for a means of preserving our history, photographs and artifacts. Therefore, the Archives Committee is pleased to present for the Board's consideration the offer from the Special Collections & University Archives (SCUA) at Oklahoma State University's Edmon Low Library to process, store and securely monitor the BCOA archives. One aspect of the processing is the creation of an inventory which will be available online. This is an extraordinary opportunity for the BCOA. Not only will members be able to sit at their home computers and examine the scope and contents of the BCOA archival records, it is also noteworthy that we have been invited to deposit our archival holdings at a major university.

While the prestige attached to the OSU offer is attractive, there are a number of reasons in addition to those cited above why the Archives Committee believes that this institution will be an ideal repository for the BCOA archives. Oklahoma State has a respected school of veterinary medicine as well as a graduate degree in history with a specialty in archives and manuscript management. The value of students educated in this field is immeasurable. Those serving as interns in Special Collections can provide professional assistance in the initial processing of the collection; students in the program also offer a source of additional labor at a reasonable rate (currently \$5.50 an hour) should we decide to fund extra hours to speed up the processing. Student researchers, also available for minimum wage, will provide access to the documents and pictures for those interested in detailed research and personal work but who may not be able to travel to Oklahoma to work with the records themselves. For those who prefer to research on site, the fact that Oklahoma is centrally located is

an asset. Another positive consideration is that the collection's immediate proximity may prompt vet students and/or faculty to engage in research related to Basenji health issues.

Perhaps the most important aspects of the OSU proposal are the steps that will be taken to preserve, organize and protect our records as well as to make them accessible to those persons or groups of persons designated by the BCOA. Access to the collection may be open to the public, restricted to BCOA members only or expanded to include specific groups such as vet students and faculty.

Initially, Special Collections will inventory the collection, organize the material in archival folders made of chemically inert materials to inhibit the deterioration of the records and store folders in archival containers in a climate-controlled environment in which both temperature and humidity are set at preservation levels. Pictures, which are especially vulnerable, will be placed in appropriate archival enclosures. The basic inventory and storage is free. As noted above, if we choose to expedite the processing, we can fund additional graduate students from the archives and management program to assist. If at any time, we wish to have any portion of the collection indexed and cross-referenced (the Bulletin for example), we have the same option. Because of these students' specialized training, the BCOA will get more for its money in terms of both time and professionalism.

The inventory, which will be comprehensive, will be available on computers at the library as well as online. Individuals wishing to use the collection will search the inventory; request the desired folder from a staff member and it will be brought to them. If photocopies are needed, a staff member will make them. This strict monitoring procedure, which is designed to protect the integrity of the collection, is an important service available only in an institution with the staff and facilities to provide it. It is invaluable in keeping the collection from developing legs and walking away. You would be surprised at the number of historical documents that turn up on eBay after having been taken from unsecured facilities that allow access without supervision. This collection would be just as vulnerable.

For those who choose to research in person, the Special Collections Unit is open 8 to 5 Monday through Friday, but an appointment can be made for access at almost any time the main library is open, including late nights and weekends. Off-site researchers may utilize the collection in several ways. As already stated, the inventory will be online. The Special Collections staff will respond to basic research requests at no charge other than the cost of copies (currently 10 cents per copy). A basic research request is defined as a specific request based on information provided in the inventory (*i.e.* please send me copies of the material in File 12, Box 15). If more in-depth research is desired, student researchers may be employed.

In conclusion, the Archives Committee wishes to stress once more the importance of having our records housed and maintained by an institution whose primary mission is scholarly research. Because Oklahoma State University has the appropriate facilities to protect the fragile older documents, correspondence and pictures, the capability of making the inventory of the collection available online, access to educated students in the discipline of archives and manuscript management, the mission of aiding people in scholarly research, library hours which will allow the greatest access to the documents, the staff to strictly monitor the use and photocopying of the materials in order to keep the collection intact as well as a School of Veterinary Medicine, the undersigned members of this committee strongly urge the Board to approve the acceptance of Oklahoma State University's generous offer.

Respectfully submitted for your approval:

Brenda Jones-Greenburg, Chairperson, Archives Committee
Gale Whitehurst
Ann Richards
James Johannes
Karen Butler
Sandy Beaudoin

Note: All professional archive repositories will require relinquishing ownership of material. It was part of the AKC agreement also. This is protection from the possibility of putting the time and special materials into organizing and archiving a collection only to have the originating party remove it once this has been completed.

Pooley moved, Webb seconded, that the report and its recommendations be accepted.

Motion carried.

Members then discussed the inevitable deterioration of documents as time passes and the fact that the documents are now uninsured. OSU is also prepared to deal with confidential documents.

The members gave a voice vote of hearty thanks to our generous and patient Andie Paysinger, to whose longtime care is due the survival of these historical materials.

BALLOT 2006 – 32

The Rescue Committee had sent recommended changes to the Rescue Procedures.

Sawler moved, Schreiber seconded,

that we table discussion of these proposals until all Board members have had time to read them more thoroughly.

NEW BUSINESS

The Board discussed the need for a 2 ½ to 3 year money reserve for National Specialties because three Nationals are in preparation in any one year; and financial emergencies can hit a club without warning – such as the sudden demand for a \$3,000 site reservation fee (a change from the more modest \$600 fee quoted to one club). Schreiber said that BCOA would not lose its tax-exempt status if such a reserve exists.

BALLOT 2006 – 33

Sawler moved, Webb seconded,

that BCOA work toward establishing a 2 ½ reserve of \$15,000 (\$6,000 for the current year's and the following year's Nationals and \$3,000 for the last of the three), making this seed money available to the host groups to the extent that funds are available.

BALLOT 2006 – 34

Pooley moved, Greenlee seconded,

that changes be made to Section E page 2 of the National Specialty Procedures to read:

III. JUDGES NOMINATIONS, SELECTION AND COMPENSATION; Section E. (2):

If the number of nominations is less than ten (10), the names shall be re-listed, again in alphabetical order, and include the names of judges who received either eight (8) or more nominations from the BCOA membership.

Motion carried.

BALLOT 2006 – 35

Schreiber moved, Jones seconded,

that BCOA appoint a National Specialty Videograph Committee to ensure that the National Specialty is videographed every year and placed in the archives. The copyright to this record is to be owned by the videographer.

Motion carried.

BALLOT 2006 – 36

Hesse moved, Schreiber seconded, that these changes to the By-Laws be presented to the BCOA membership for their approval:

The notice for membership renewal is to go out December 31; renewals must come in by February 1 of the following year for the member's name to be listed in the *Roster*; but renewals will be accepted until the end of February. After the end of February, the lapsed member must apply again for membership.

Motion carried.

BALLOT 2006 – 37

After Curby's report on the possibility of opening the AKC Stud Book for more of the Basenjis imported from Africa, Schreiber moved, Sawler seconded,

that BCOA petition AKC to open the book for African dogs, allow the book to stay open for two years for more than one set of entries and then close the book for five years.

Motion carried.

BALLOT 2006 – 38

Bolté moved, Auerbach seconded, that these applicants for membership in BCOA be accepted:

Lori J. Baxter (CA); Larry and Eva Birch (KS); Laura Caldwell (MN); Diana L. Dickhausen (MN); Steve and Rande Mathers (IL); Beverly Reid (Australia); Kirsten Sigrist (MA); Leah Snow (MA); Elizabeth Thibeaux (TX)

Motion carried.

BALLOT 2006 – 39

Webb moved, Pooley seconded,

that the hemolytic anemia test be removed from the CHIC certificate.

Motion carried.

BALLOT 2006 – 40

Jones moved, Bolté seconded,

that Pooley get quotes of prices for Bronze BCOA medallions, 500 minimum.

Motion carried.

The Board discussed but did not take action on these topics:

- Standardizing and getting corporate sponsorship for the Top Twenty event; keeping it a separate entity from the National Specialty;
- Finding a way for the auction money to be more useful;
- Assembling statements of the responsibilities of committees on the website.

BALLOT 2006 – 41

Greenlee moved, Bolté seconded,

that the duly elected Officers and Board of Directors of BCOA serve as the Officers and Board of Directors of the Basenji Health Endowment.

Motion carried.

Meeting adjourned at 8:55 p.m.

Respectfully submitted,

Anne Graves, Secretary BCOA