



Basenji Club of America, Inc.

Standing Committees

Definitions and Purposes

<p>African Stock Project</p>	<p>Purpose: To maintain data and information on original imports, both from the 1930s and later, and their offspring.</p> <p>Responsibility:</p> <ul style="list-style-type: none"> • The African Stock Project tracks basenji imports and their progeny. The scope of this research includes all the available information on African foundation stock from the earliest successful imports of Basenjies in the 1930's. • The Committee maintains and revises the web pages within the BCOA website [www.basenji.org/african/] to keep the fancy abreast of news about African imports and their progeny.
<p>Breed Standard</p>	<p>Purpose: To oversee all changes or revisions to the Breed Standard, and any information which deals with the Breed Standard.</p> <p>Responsibilities: To oversee changes and/or revisions to the Standard; to prepare the Breed Flyer which is sent with each registration certificate; to provide the Breed description in the AKC "Complete Dog Book;" and to oversee materials provided for Judge, Breeder, and general education to ensure consistency with the Standard</p>
<p>Breeder's Education</p>	<p>Purpose: To provide printed information (i.e. the new AKC Basenji Breed pamphlet and other Club literature) and coordinate Breeder Forums (i.e. Breeder discussion seminars) when groups request such as at National and Regional Specialties.</p> <p>Responsibility: To provide material describing and depicting the Breed and the Standard for the education of basenji breeders and facilitate Breed Forum/Seminars when requested.</p>
<p>By-Laws</p>	<p>Purpose: Review and oversight of changes in the Club's By-Laws.</p> <p>Responsibilities: Revision of the Club's By-Laws, as requested by the Board, to make such changes as are deemed necessary for clarification and/or compliance with the Board's or AKC's requests.</p>
<p>Events Coordinator/Liaison</p>	<p>Purpose: To maintain current information on all affiliate clubs as to each club's liaison officer to BCOA, current officers, and pertinent club information; to determine the date of each affiliate club's specialty (if one is held), and to see that there is no conflict between any affiliate's specialty and the National Specialty, nor any conflict between affiliate specialties held in any one region; to grant permission for supported entries on a first-come basis to the number allowed per region; to provide BCOA medallions for supported entries.</p> <p>Responsibilities:</p> <ol style="list-style-type: none"> 1. Collection of annual dues and club information (liaison to BCOA, current officers, date of affiliate's next specialty and any other pertinent club information the affiliate furnishes) 2. Remittance of affiliate dues to BCOA Treasurer 3. Maintenance of list of all affiliate liaisons 4. Responsible for authorization of supported entries and the number for each region, to comply with BCOA rules for supported entries 5. To provide BCOA medallions for supported entries 6. Maintain list of all supported entries and their dates 7. Maintain list of all affiliate club specialties and their dates 8. Provide list of affiliate specialty dates to National Specialty Oversight Committee

<p>Health & Research</p>	<p>Purpose: The BCOA Health and Research Committee supports the club and membership in their efforts to encourage Basenji health research and its applications to improve Basenji health.</p> <p>Responsibility: BCOA H&R Committee members should have an interest in Basenji health and health research. A science or research background is not required, although it can be very helpful. Members come from a variety of backgrounds, bringing a variety of strengths to the group. Members are expected to participate on the listserv, which is the committee's main method of communication, and to be actively involved in the committee.</p> <p>Committee activities and proceedings are open to all BCOA members, including the annual committee meeting and the listserv. Any BCOA member working with a health or genetics researcher is encouraged to share their experiences with the committee.</p> <p>Committee members often help with functions such as DNA blood draws, eye clinics, educational speakers, and other functions at regional and national specialties. Additionally, many committee members work directly with researchers.</p>
<p>Judges' Education</p>	<p>Purpose: To provide information on the Breed for Judges and Judges' seminars</p> <p>Responsibilities: To provide material describing and depicting the Breed and the Standard for the education of both existing judges and those aspiring to become judges of the Breed. Shall work with the Breed Standard Committee in this regard.</p>
<p>Legal Review & Advisory</p>	<p>Purpose: The Legal Review and Advisory Committee serves as a sounding board for the BCOA Board and Officers regarding any and all legal matters affecting, or potentially affecting, BCOA.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • The Legal Review and Advisory Committee reviews and provides input on all contracts or agreements entered into by BCOA. • Negotiates contracts and agreements of a legal nature on behalf of the Club, pursuant to the direction of the Board and Officers. • Assists with the drafting of appropriate disclaimers, waivers, and similar documents. • Provides guidance to the Editors of BCOA's publications, including but not limited to the Bulletin, Bulletin Board, Roster and the BCOA website, as necessary. • The members of the Legal Review and Advisory Committee are ex officio members of all BCOA committees for the purpose of assisting those committees with legal issues, but shall not be considered voting members of any additional committee unless duly appointed to serve on such committee by the BCOA Board or a BCOA Board committee chair. <p>Committee Membership: The Chair of the Legal Review and Advisory Committee must be licensed to practice law in at least one State, or the District of Columbia, and must be in good standing and on active status in his/her respective jurisdiction. Committee members should be licensed attorneys or paralegals with significant experience. If, at any time, the Chair of the Legal Review and Advisory Committee becomes ineligible to practice law, the Chair must immediately notify the BCOA Board, and a replacement Chair will be named, effectively immediately.</p>
<p>Lure Coursing</p>	<p>Purpose: To provide direction to host clubs/groups for the Lure Field Trial held during the National Specialty.</p> <p>Responsibilities:</p>
<p>Membership</p>	<p>Purpose: To provide newly approved members with the Club materials such as the Membership Directory, a copy of the Constitution and By-laws and the Code of Ethics.</p> <p>Responsibility: Upon notification from the BCOA Secretary when new members are approved, the Membership Chair shall mail club materials</p>

	to these members.
National Specialty Oversight	<p>Purpose: To provide direction for organizing a successful BCOA National Specialty.</p> <p>Responsibility: The Committee shall be directly involved with the organization of the national specialty including, but not limited to:</p> <ol style="list-style-type: none"> 1. Managing of the financial aspects of the specialty and developing a standardized accounting method. 2. Securing a licensed Superintendent/Show Secretary 3. Completing and submitting all event applications. 4. Assisting a Host Group in the organization of the national specialty. <ol style="list-style-type: none"> a. Preparation of the show premium lists. b. Compilation of the mailing list. c. Working in other administrative capacities 5. Providing written procedures for all events to host groups. 6. Preparing a contingency list of AKC judges should the need arise to replace a judge unable to fulfill his/her assignment(s) or if an additional judge is needed in any of the AKC events. The Contingency List shall include the names from the original ballot of the second and third place judges in Conformation and Sweepstakes. (Section III, I, (1) & (2) 7. Reviewing the final draft of the premium list before it is sent to the Superintendent. <p>Evaluates specialty site proposals and makes recommendations to the BCOA Board.</p>
Outreach www.basenji.org/learn/	<p>Purpose: Provide educational information and resources to the public that potential Basenji owners should carefully perform research before buying a dog and should buy from a reputable breeder.</p> <p>The best place to learn about basenjies is from responsible breeders who will educate inquirers about the accountabilities of dog ownership in general and will also provide information about the specifics of basenji ownership and breed-specific health issues. A responsible breeder wants the relationship between adoptive families and their Basenji to be successful and will provide inquirers with accurate information regarding the Basenji temperament, health issues, grooming, and exercise needs.</p> <p>Responsibility: Educate the public with the specific purpose of guiding and assisting potential puppy buyers towards finding responsible breeders.</p> <ul style="list-style-type: none"> • Place educational information wherever possible, but particularly among existing puppy mill and backyard breeder advertisements in any and all available forums: newspapers, internet, etc. • Inform the public that the BCOA has two forms of breeder referrals on its website at www.basenji.org. BCOA lists an on-line breeder directory as well as offering regional breeder referral contacts. • Refer potential buyers to the BCOA website, www.basenji.org/learn to learn more about the Basenji breed. • Identify areas of the United States experiencing particular rescue problems and concentrate efforts to educate the public about responsible breeders in these areas. • Attempt to enlist the help of educating and informing the public via regional affiliate clubs. • Encourage BCOA members who have their own websites to list a link to the BCOA's educational website: www.basenji.org/learn. • Assess and reassess the effectiveness of placed advertisements and utilize other publications or modalities as needed to educate the public about the importance of purchasing a Basenji from a responsible breeder.
Performance Events	<p>Purpose: To define and administer the BCOA Versatility Program</p>

	<p>Responsibilities: Define the criteria for the Versatile Basenji Awards, keeping current with changes in the various performance events' titling venues. Review Versatile Basenji Award applications, and prepare and ship award certificates and BCOA medallions to qualifying recipients. Maintain the http://www.basenji.org/versatility/index.htm website pages.</p>
<p>Public Education</p>	<p>Purpose: Educate the public about the responsibilities of owning the Breed, promote the benefits of purebred Basenjjs and participation in AKC events and programs, and teach the benefits of AKC registration.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Coordinate public education programs for BCOA. • Provide educational materials to affiliate regional clubs, membership, and public. • Make educational and planned activity information available via a variety of modalities which may include, but are not limited to, E-Mails, Breed publications, and BCOA website. • Serve as liaison between the AKC, BCOA, and the community. • Subscribe to AKC <i>Public Education Corner</i> newsletter and share information with public. • Encourage BCOA members and affiliate clubs to participate in public education activities.
<p>Rescue</p>	<p>Purpose: This committee assists affiliated Clubs and BCOA members engaged in private rescue efforts by providing limited financial assistance pursuant to the terms and conditions stated in official Rescue Program Policy.</p> <p>Responsibilities:</p> <ol style="list-style-type: none"> 1. Respond to all telephone calls relating to rescue matters. 2. Respond to all emails relating to rescue matters. 3. Maintain BCOA Rescue Committee Email contact list 4. Receive applications for financial assistance, check all references, and assign BCOA Rescue ID numbers to all new applicants. 5. Forward requests and disposition of requests to the BCOA Treasurer. 6. Receive and copy all of the BCOA Rescue Fund Claims and receipts. 7. Check on the status of all claims submitted, as needed. 8. Review all financial applications. 9. Direct all parties to BCOA Affiliated Clubs, or to individual BCOA members in their area for both adoptions and surrenders. 10. Organize rescue-related fundraising (raffles, etc.) 11. Present Rescue Committee Report at the BCOA National Meeting. 12. Mentor and assist BCOA Affiliated Clubs and individual BCOA members with respect to rescue-related matters.